



COSS RECERTIFICATION EXEMPTION FORM

An exemption reduces the total time and corresponding CEUs or contact hours of a Recertification cycle. Factors which may justify an exemption include, but are not limited to, hardship, incapacity, disability, and other extenuating circumstances affecting your ability to comply with the Recertification requirements. A full exemption waives the CEUs or contact hours required for the entire cycle, and a partial exemption covers a portion of the cycle. Supporting documentation, which will serve to justify the exemption, must be provided with this form.

Fax or mail this completed form, and documentation to:

COSS Department
Attn: COSS Operations Supervisor
10099 N. Reiger Rd.
Baton Rouge, LA 70809
(877) 610-COSS
Fax: (225) 766-1099

Student Information

Student's Name: _____
Last *First* *M.I.*

Phone Number: _____ Email: _____ Date: _____

Exemption Information

Reason for Exemption:

Expiration Details (Internal Use Only)

Original Certificate Date: _____	Original Expiration Date: _____
Exemption Granted: _____	Number of CEUs/Contact Hours Exempted: _____

Signatures

I certify that the information presented above is true and accurate.

Student's Signature: _____ Date: _____

COSS Operations Supervisor's Signature: _____ Date: _____

Please attach all information regarding this exemption - including the supporting documents which will provide justification of this exemption request.